

GOVERNMENT OF TELANGANA  
ABSTRACT

OFFICE PROCEDURE - SCHEDULED CASTE DEVELOPMENT DEPARTMENT - Payment of Rs.6,984/- towards the cost of full service maintenance charges to M/s. Ricoh India Ltd., Hyderabad for the period from 06-12-2015 to 06-01-2016 working in Scheduled Caste Development Department for official use - Expenditure - Sanctioned - Orders - Issued.

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SCHEDULED CASTE DEVELOPMENT (OP) DEPARTMENT

G.O.RT.No. 68

Dated: 11/02/2016  
Read the following:

Ref:- 1 Govt. Letter No.5897/SCD/OP/2015, Dated:28-08-2015.  
2 From M/s Ricoh India Ltd., Hyderabad Invoice No.  
73181047 dated:08-01-2016.

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ORDER:

Government have entered into an agreement in the reference 1<sup>st</sup> read above with M/s Ricoh India Ltd., Hyderabad, for taking out Photo copy for the official use of the Department, Billable upto 30,000 copies per month is @ 35 paise per copy, Billable more than 30,001 copies per month is @ 34 paise per each copy + taxes.

2. In the reference 2<sup>nd</sup> read above, M/s. Ricoh India Limited., Hyderabad has submitted the bill towards the cost of full service maintenance charges for the period from in Scheduled Caste Development Department towards cost of copies were taken in Photocopier Machine @ 0.35 paise per copy upto 30,000 paise per copy + VAT @ 5% and S.T.@ 14 %. The following details are given below:-

Sl. No	Period	No. of copies photocopied	Rate	INVOICE NO.	Date	AMOUNT Rs
1	06-12-2015 to 06-01-2016	17,329	0.35 ps	73181047	08-01-2016	Rs.6,984/-
					Total	Rs.6,984/-

3. Sanction is hereby accorded for payment of Rs.6,984/- (Rupees Six thousand nine hundred and eighty four only) towards the cost of full service maintenance charges for photo copies taken over during the period from 06-12-2015 to 06-01-2016 to M/s. Ricoh India Limited., Hyderabad vide Xerox Machine S. No. M5416530048 Model No. Aficio MP-4000B in Scheduled Caste Development Department for official use.

4. The expenditure shall be debited to the Head of Account “2251 Secretariat Social Services – 090 Secretariat – 08 Social Welfare Department – 130 Office expenses/ 132 Other Office Expenses”.

5. The Scheduled Caste Development (OP) Department shall draw a cheque for an amount of Rs.6,984/- (Rupees Six thousand nine hundred and eighty four only) in favour of M/s Ricoh India Limited., Hyderabad for settlement of bills.

6. This order does not require the concurrence of the Finance Department, as per rules in force.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

BENHUR MAHESH DUTT EKKA  
SECRETARY TO GOVERNMENT

To  
M/s Ricoh India Limited, Hyderabad  
The Deputy Pay & Accounts Officer, Sectt.Br., Telangana, Hyderabad.  
The Scheduled Caste Development (OP) Department..  
SF/SCs.

//FORWARDED:: BY ORDER//

SECTION OFFICER